

## FLIGHT INFORMATION SERVICE OFFICER'S QUALIFICATION REQUIREMENTS AND CERTIFICATE OF COMPETENCE

This Aviation Regulation has been issued by virtue of the Finnish Aviation Act (281/95), Section 25. It shall enter into force on 1 February 2000 and revoke the Aviation Regulation PEL M3-11, Amendment 1, issued on 15 August 1995.

### 1 REQUIREMENTS FOR THE ISSUE OF A CERTIFICATE OF COMPETENCE

#### 1.1 General aptitude

An applicant for a certificate of competence shall undergo psychological aptitude tests to determine his/her suitability for the duties of a Flight Information Service Officer.

The applicant is required to have a sufficient level of proficiency in the Finnish and English languages, as specifically determined by the Finnish Civil Aviation Administration. He/she shall be able to speak the languages used in the provision of flight information services, without any such accent or difficulty which would disturb radio communications.

The applicant is required to hold a private pilot licence or an equivalent level of knowledge.

#### 1.2 Age

The applicant shall be at least 21 years of age.

#### 1.3 Theoretical knowledge

The applicant shall complete a Flight Information Service Officer training course approved by the Finnish Civil Aviation Authority.

#### 1.4 Experience

The applicant is required to complete practical training approved by the Civil Aviation Authority, and rating training in accordance with paragraph 7 below.

#### 1.5 Medical requirements

The applicant shall hold a valid medical certificate in accordance with the provisions issued on these certificates.

### 2 PRIVILEGES OF THE HOLDER OF A CERTIFICATE OF COMPETENCE AND ASSOCIATED CONDITIONS

The holder of a certificate of competence is entitled to provide air traffic services in accordance with the ratings entered in his/her certificate, as specified in more detail in paragraph 7 below.

### 3 VALIDITY

The validity of the certificate of competence is determined by the validity of the holder's medical certificate.

The certificate of competence can be issued or re-issued to be valid until the date when the certificate holder attains the age of 65.

## **4 ISSUE OF CERTIFICATE OF COMPETENCE AND RATINGS**

For the issue of a certificate of competence, the applicant shall submit the documents listed in Aviation Regulation PEL M1-4 to the Civil Aviation Authority.

## **5 RE-ISSUE OF A CERTIFICATE OF COMPETENCE**

In addition to the requirements for re-issue of a certificate of competence, as published in Aviation Regulation PEL M1-4, re-issue of the certificate requires that the applicant:

- a) holds a valid rating for at least one of the air traffic service duties listed in paragraph 7.1.1 below;
- b) holds an employment certificate attesting that he/she has been attending to at least one of the air traffic service duties listed in paragraph 7.1.1 below during the past four months; and
- c) the applicant has, in a test organised by the Finnish Civil Aviation Authority, demonstrated his/her ability to successfully perform this air traffic service duty. The interval between successfully completed tests shall be no longer than 24 months or, if the applicant has attained the age of 60, no longer than 12 months.

## **6 RENEWAL OF A CERTIFICATE OF COMPETENCE**

Separate provisions will be given for renewal of an expired certificate of competence.

## **7 RATINGS**

### **7.1 Rating training**

7.1.1 Local training is required to obtain a rating for the following duties:

- Aerodrome Flight Information Service (AFIS);
- Clearance Delivery (CLRD); and
- operating at a Flight Information Center (FIC).

7.1.2 Rating training shall include:

- relevant training for the application of regulations in the duty in question;
- relevant training about the local conditions; and
- required practical on-the-job training under the supervision of a rated air traffic controller or flight information service officer specifically appointed for this duty.

### **7.2 Requirements for Aerodrome Flight Information Service rating (AFIS rating)**

The applicant shall meet the knowledge, experience and skill requirements listed below for the aerodromes for which the rating is applied.

#### **7.2.1 Theoretical knowledge**

The applicant is required to complete a theoretical knowledge training course approved by the Civil Aviation Authority, and to demonstrate, in a written examination held by the training organisation, that he/she has attained the level of knowledge required in the approved syllabus.

#### **7.2.2 Experience**

After the Flight Information Service Officer training course, the applicant shall successfully complete a period of on-the-job training of at least one month under the supervision of a rated air traffic controller or aerodrome flight information service (AFIS) officer. On-the-job training shall be completed during the 6 months immediately following the course. An applicant already holding a Clearance Delivery (CLRD) or Flight Information Center (FIC) rating shall complete an on-the-job training period of at least one month under the supervision of a rated air traffic controller or aerodrome flight information service (AFIS) officer.

### 7.2.3 Skill

The applicant shall, both in practice and in an examination, demonstrate his/her ability to successfully perform the duties of an Aerodrome Flight Information Service rating holder.

## 7.3 Requirements for Clearance Delivery rating

The applicant shall meet the knowledge, experience and skill requirements listed below for the Clearance Delivery Units for which the rating is applied.

### 7.3.1 Theoretical knowledge

The applicant is required to complete a theoretical knowledge training course approved by the Civil Aviation Authority, and to demonstrate, in a written examination held by the training organisation, that he/she has attained the level of knowledge required in the approved syllabus.

### 7.3.2 Experience

After the Flight Information Service Officer training course, the applicant shall successfully complete a period of on-the-job training of at least one month under the supervision of a rated air traffic controller or a flight information service officer rated for clearance delivery (CLRD). On-the-job training shall be completed during the 6 months immediately following the course. An applicant already holding an Aerodrome Flight Information Service (AFIS) or Flight Information Center (FIC) rating shall complete an on-the-job training period of at least one month under the supervision of a rated air traffic controller or a flight information service officer rated for clearance delivery.

### 7.3.3 Skill

The applicant shall, both in practice and in an examination, demonstrate his/her ability to successfully perform the duties of a Clearance Delivery rating holder.

## 7.4 Requirements for Flight Information Center rating (FIC rating)

The applicant shall meet the knowledge, experience and skill requirements listed below for the flight information region for which the rating is applied.

### 7.4.1 Theoretical knowledge

The applicant is required to complete a theoretical knowledge training course approved by the Civil Aviation Authority, and to demonstrate, in a written examination held by the training organisation, that he/she has attained the level of knowledge required in the approved syllabus.

### 7.4.2 Experience

After the Flight Information Service Officer training course, the applicant shall successfully complete a period of on-the-job training of at least one month under the supervision of a rated air traffic controller, or a flight information service officer holding a Flight Information Center (FIC) rating. On-the-job training shall be completed during the 6 months immediately following the course. An applicant already holding an Aerodrome Flight Information Service (AFIS) or Clearance Delivery (CLRD) rating shall complete an on-the-job training period of at least one month under the supervision of a rated air traffic controller, or a flight information service officer holding a Flight Information Center (FIC) rating.

### 7.4.3 Skill

The applicant shall, both in practice and in an examination, demonstrate his/her ability to successfully perform the duties of a Flight Information Center rating holder.

## **7.5 Privileges of Flight Information Service rating holders and associated conditions**

### **7.5.1 Aerodrome Flight Information Service (AFIS) rating**

The holder of an AFIS rating is entitled to provide or monitor aerodrome flight information service, aviation meteorological service, alerting service, aeronautical information service and aeronautical telecommunication service, provided that he/she has a thorough knowledge of valid instructions and regulations affecting aerodrome flight information services.

### **7.5.2 Clearance Delivery (CLRD) rating**

The holder of a CLRD rating is entitled, in an air traffic services unit, to deliver en-route clearances issued by the appropriate ATC unit to aircraft and other air traffic service units, provided that he/she has a thorough knowledge of valid instructions and regulations affecting the delivery of en-route clearances by the air traffic services unit.

### **7.5.3 Flight Information Center (FIC) rating**

The holder of an FIC rating is entitled, in a flight information center, to provide flight information service, aviation meteorological service, alerting service, aeronautical information service and aeronautical telecommunication service within the flight information region in question, provided that he/she has a thorough knowledge of valid instructions and regulations concerning the flight information center.

## **7.6 Validity of Flight Information Service ratings**

A flight information service rating expires if the Flight Information Service Officer has not exercised the privileges of the rating within the past six months. To renew the rating, the Flight Information Service Officer shall demonstrate to the appropriate flight information service unit his/her ability to perform the duties associated with the rating, both in practice and in an examination.

## **7.7 Validation of Flight Information Service ratings when transferring to another flight information service unit**

An equivalent rating to another flight information service unit can be issued after the Flight Information Service Officer has gained a thorough knowledge of valid instructions and regulations issued on the flight information services provided by the unit in question and, both in practice and in an examination, demonstrated to the appropriate flight information service unit his/her ability to perform the duties associated with the rating within that flight information unit.

## **8 EXEMPTIONS**

The Civil Aviation Authority may, on application and for special reasons, grant exemptions from the provisions of this regulation, unless otherwise prescribed by aviation law.

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